Directions for A&D Materials

1. The files labeled: **1 - ADF course outline and readings**

These are the course outlines/selected readings that are distributed to the participants **prior** to the workshop.

1. The files labeled: **2 - A&D workbook pages 1 – 41**

 **2 - A&D workbook pages 42-82
 2 - A&D workbook pages 83-99**

These are the main set of workbooks for each day. You may bind them together - please make sure that there is some kind of break (colored sheet) between the three sets.

1. The files labeled: **3 - Arrangement exercise 1**

 **3 - Arrangement exercise 2**

 **3 - Arrangement exercise 3**

 **5 - Description exercise 1**

 **5 - Description exercise 2**

 **5 - Description exercise 3**

These files are the workshop exercises (three per day) and the exercise answers. Treat each exercise as a separate handout - two-side copy, collate and staple multiple pages of a single exercise together. We should end up with six separate sets of exercises.

1. The files labeled: **4 - Arrangement exercise 1 answers**

**4 - Arrangement exercise 2 answers**

**4 - Arrangement exercise 3 answers**

 **6 - Description exercise 1 answers**

 **6 - Description exercise 2 answers**

 **6 - Description exercise 3 answers**

Simply collate each set of the exercise answers - no need to staple.